

**OPTOMETRY EXAMINING BOARD  
LIVE MEETING MINUTES  
JUNE 9, 2011**

**PRESENT:** Swaminat Balachandran, Ann Meier Carli (joined at 9:08 a.m.), Gregory Foster, Kathi Leach, Richard Wright

**EXCUSED:** Richard Foss

**STAFF:** Kelli Kaalele, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen Rude-Evans, Bureau Assistant

**GUESTS:** none

**CALL TO ORDER**

Gregory Foster, Chair, called the meeting to order at 9:03 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Swaminat Balachandran moved, seconded by Kathi Leach, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF MARCH 31, 2010**

**Correction:**

- On page 1, under PRESENT, delete Richard Foss
- On page 1, under EXCUSED, delete Gregory Foster and insert Richard Foss

**MOTION:** Swaminat Balachandran moved, seconded by Kathi Leach, to approve the minutes of March 31, 2010 as corrected. Motion carried unanimously.

**CONSIDERATION OF FUTURE RULE MAKING REGARDING  
ELECTRONIC SIGNATURES**

The Board reviewed OPT 5.02 with legal counsel and authorized the drafting of a scope statement for review at the next meeting,

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

There were no public comments.

**CONVENE TO CLOSED SESSION**

**MOTION:** Swaminat Balachandran moved, seconded by Richard Wright, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Swaminat Balachandran-yes; Ann Meier Carli – yes; Kathi Leach – yes; Richard Wright – yes. Motion carried unanimously.

Open session recessed at 9:15 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Swaminat Balachandran moved, seconded by Richard Wright, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 9:19 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF  
VOTING IS APPROPRIATE**

**DELIBERATION OF ORDER FIXING COSTS**

**MARTHA REILLY, OD  
10 OPT 007/DHA # DRL-10-0092**

**MOTION:** Swaminat Balachandran moved, seconded by Kathi Leach, to adopt the Order Fixing Costs in the disciplinary proceedings against Martha Reilly, OD. Motion carried unanimously.

Chair Gregory Foster authorized Kelli Kaalele to sign the Order on his behalf.

**ADJOURNMENT**

**MOTION:** Swaminat Balachandran moved, seconded by Kathi Leach, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:20 a.m.

**THE NEXT MEETING IS SEPTEMBER 15, 2011**